



Short-Term Rental (STR) Formal Complaint Form

Location of Violation:

Address: _____

Responsible Person(s) Name(s): _____

Phone/Email Address (If known): _____

Description of Alleged Violation: Please provide factual and detailed information. Also include the reason you believe this property is in violation of the Short-Term Rental Ordinance. If possible, please provide supporting documentation.

Description of Observed Activity:

URL link(s) or location of rental advertising if known: _____

Is this violation still occurring today? ☐ Yes ☐ No

How long have you observed the violation? _____

Date unresolved complaint was filed with the City of Black Hawk: _____

Complainant Name: _____

Address: _____

Email: _____ Phone Number: _____

Complainant Signature

Printed Name

Date

FOR OFFICE USE ONLY:

Forwarded to: _____ Date: _____

Result: _____

Resolved by: _____